### **Resident Handbook**

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Resident Handbook for Sevara Apartments

Welcome to your new home! This handbook covers all the policies, procedures, and guidelines for residents.

General Rules:

* Cleanliness: Maintain cleanliness in common areas.
* Noise: Keep noise levels to a minimum, especially during nighttime hours.
* Respect: Respect your neighbors' privacy and property.

Maintenance Requests:

* Submission: Submit maintenance requests through the management office.
* Response Time: Maintenance requests will be addressed within 24 hours.

Amenities:

* Gym: Open 24/7, located on the first floor.
* Swimming Pool: Open from 6 AM to 10 PM, located on the ground floor.
* Community Hall: Available for events and gatherings, located on the first floor.

We hope you enjoy your stay at Sevara Apartments. If you have any questions or need assistance, please do not hesitate to contact us.